

Below are important details and general costs to assist you in planning & budgeting for the show.

Important Contacts

Company	Contact	Phone	Email	Website
T&D Exhibit Services	Shawn Boon	(703) 662-3602	shawn@cemllc.com	www.ieeet-d.org
Freeman Exhibitor Services		(773) 473-7080	FreemanChicagoES@freemanco.com	www.Freemanco.com
Freeman Custom Exhibits	Lori Duckett	(702) 579-1424	Lori.Duckett@freemanco.com	

General Information

What's New

1. An exhibitor and exhibitor employees ("Exhibitor employee" means any person who has been employed by the exhibitor as a full-time employee for a minimum of 6 months before the show's opening date) can either set-up / dismantle their display with their own employees, or the exhibitor can hire union labor.
2. Freeman is the exclusive cleaning contractor. No other cleaning services, including exhibitor appointed contractors are allowed to perform these services.
3. Electrical labor must be ordered for the following: Distribution of electrical services overhead and under flooring, connection of all service to the building, connection of all services 208v and higher, assembly of truss, lighting, etc. that is suspended from the building structure.

Whom Should I Contact?

1. Questions about your booth, contract, invoice, etc. contact T&D Exhibit Services, Shawn Boon at the email or phone provided above.
2. Need help with Booth Design or structures?

Contact Lori Duckett with Freeman—The rental exhibit program is designed to help you save on transportation, material handling, and labor costs for your display. Freeman's "No Surprises" exhibit proposals include: Complimentary Design and Estimation, Installation & Dismantle Labor, Audio Visual, Graphics, Flooring & Furnishings, Transportation (on all rental materials), and Material Handling (on all rental materials).

What comes with a booth

1. Opportunity to market your products and services to thousands of industry decision-makers.
2. 4 (or more) complimentary exhibitor badges, which allow access to the Exhibit Hall, Opening Reception, Opening Session, Opening Lunch, Networking Reception, Info Sessions and Closing Reception. Badge allotment is based on booth size, refer to table below for actual allotments.

Booth Size	Badge Qty	Booth Size	Badge Qty
100 SF	4	400 SF	9
200 SF	7	500 SF	10
300 SF	8	600 +	11+1 additional badge per 100 SF

3. Unlimited reduced rate One Day Exhibits Only Guest Invitations for admission to the Show for your invited guests, customers and clients.
4. Product category listing in the official Final Program and IEEE PES T&D Web site.
5. Standard flameproof booth equipment for:
 - Linear booths**
 1. 8' high pipe and drape backwall
 2. 3' high pipe and drape side rails
 3. 7" x 44" booth identification sign (company name and booth number.)
6. Management provides aisle carpeting. (Booth carpet/floor covering is required for all exhibits and must be provided at the exhibitor's expense.)
7. General exhibit hall lighting, air-conditioning or heating (during show days only).
8. Onsite Exhibit Management Office & Floor Managers to provide assistance during set-up, show days and dismantle starting Thursday, April 16.

Additional information will be available at www.ieeet-d.org in late 2019 and will be

Common Exhibitor Costs

Discount Deadline: March 27, 2020 All prices subject to change after this date.

Freeman is offering Exhibitor Value Packages designed to help deliver a better product to you at a reduced overall price. It decreases the cost to exhibit and maximizes ROI. These packages and additional items can be ordered this fall to meet individual needs and can enhance company branding and identity. Beginning in October 2019 you can contact Freeman to learn more about the Value Packages! For custom booth designs you can contact Lori Duckett at any time (Lori.Duckett@Freemanco.com).

Graphic Backwall Packages

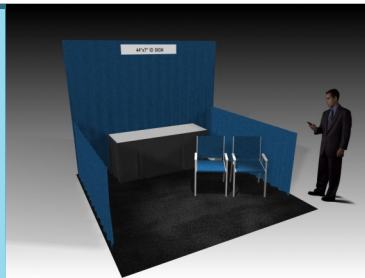


- Includes Custom Fabric Graphic with Carry Case (purchased items you keep)
- Installation & Dismantle of Exhibit

10 x 10 Booth	\$2,700	10 x 20 Booth	\$5,100
36" D x 30" H Café Table (Round)		36" D x 30" H Café Table (Round) (2)	
Limerick Side Chair (2)		Limerick Side Chair (4)	
Wastebasket		Wastebasket	
Standard 9x10 Carpet (w/ daily cleaning)		Standard 9x20 Carpet (w/ daily cleaning)	
Power for Lights Only		Power for Lights Only	
Arm Lights (3)		Arm Lights (6)	
200 pounds Material Handling		400 pounds Material Handling	

Furniture Packages

(Pipe and Drape)
Geared towards material distribution or table-top display.



10 x 10 Booth	\$320	10 x 20 Booth	\$625
6' Draped Table (30" high)		6' Draped Table (30" high) (2)	
Limerick Side Chair (2)		Limerick Side Chair (4)	
Wastebasket		Wastebasket	

Carpet Packages

All carpet packages include delivery, installation, removal, padding, visqueen, and daily vacuuming.

10x10 Carpet Package	\$420	10x20 Carpet Package	\$830
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Freeman

Material Handling

Advance to Warehouse (crated)	\$93.00 / cwt
Direct to Showsite (crated)	\$87.00 / cwt
Direct to Showsite (special handling)	\$106.00 / cwt
Machinery (1-2500 lbs)	\$52.00 / cwt
Machinery (2501 -5000lbs)	\$51.00 / cwt
Machinery (5000-10000 lbs)	\$50.00 / cwt

Additional discounts available for machinery over 10,000 lbs

Labor

Labor Type	ST	OT	DT
Display I/D Labor / hr	\$126	\$190	\$252
Rigging -15K Fork+ 2 men	\$275	\$415	\$550

Straight Time - 8:00 A.M. to 4:30 P.M. Monday through Friday

Overtime - 6:00 A.M. to 8:00 A.M. and 4:30 P.M. to 12:00 Midnight Monday through Friday

Double Time - 6:00 A.M. to 12:00 Midnight Saturday and Sunday

Furniture

6' Draped table	\$149.00*
Black Café Table (30" h x 24"w)	\$192.50*
Limerick Side Chair	\$54.50*
Limerick Stool	\$124.00*
Black Diamond Arm Chair	\$167.00*
Wastebasket	\$20.00*
Key Largo Sofa	\$610.00*

Carpet (Flooring is required for all exhibitors)

9' x 10' Standard Carpet	\$169.00*
9' x 20' Standard Carpet	\$223.00*
16oz Custom Cut	\$4.00 / sf
28oz Custom Cut (Up to 700sf)	\$5.15 / sf
28oz Custom Cut (over 700 sf)	\$4.45 / sf
1/2" Padding (90-700 sq.ft)	\$1.05 / sf